



# PORT CAPTAIN'S ASSIGNMENT SHEET

- SUBLET SLIP ASSIGNMENT
- REGULAR SLIP ASSIGNMENT
- DRY STORAGE ASSIGNMENT
- LOCKER ASSIGNMENT

TODAY'S DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

MEMBER NAME: \_\_\_\_\_

MEMBER #: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_

BOAT SIZE: \_\_\_\_\_

### GIVING UP

ADDITIONAL DOCK BOX #: \_\_\_\_\_

SLIP #: \_\_\_\_\_ SLIP SIZE: \_\_\_\_\_ SLIP RATE: \_\_\_\_\_

DRY STORAGE #: \_\_\_\_\_ LOCKER #: \_\_\_\_\_

DELETE: \$ \_\_\_\_\_ FROM MONTHLY BILLING

### ASSIGNED TO

ADDITIONAL DOCK BOX #: \_\_\_\_\_

SLIP #: \_\_\_\_\_ SLIP SIZE: \_\_\_\_\_ SLIP RATE: \_\_\_\_\_

DRY STORAGE #: \_\_\_\_\_ LOCKER #: \_\_\_\_\_

BREAKDOWN: \_\_\_\_\_

(SLIP RATE) X (MAXIMUM OF BOAT SIZE OR SLIP SIZE) X (125% FACTOR)\* \*IF APPLICABLE

\*125% WORKSHEET SHEET ATTACHED

ADD: \$ \_\_\_\_\_ TO MONTHLY BILLING

### SUBLET INFO

CREDIT TO: \_\_\_\_\_ #: \_\_\_\_\_ WITH A PAYMENT OF \$ \_\_\_\_\_

DELETE CREDIT TO: \_\_\_\_\_ #: \_\_\_\_\_ AMOUNT OF \$ \_\_\_\_\_  
(MEMBER NAME & NUMBER)

### SLIP ASSIGNMENT FEE

- |                            |                          |                      |               |
|----------------------------|--------------------------|----------------------|---------------|
| EXEMPT                     | <input type="checkbox"/> |                      |               |
| UPGRADE (\$2500 - \$1000)  | <input type="checkbox"/> | AMOUNT OF \$ 1500.00 | CHECK # _____ |
| UPGRADE (\$100/FT.)        | <input type="checkbox"/> | AMOUNT OF \$ _____   | CHECK # _____ |
| NEW ASSIGNMENT (\$100/FT.) | <input type="checkbox"/> | AMOUNT OF \$ _____   | CHECK # _____ |

Credit Members Account for Slip Deposit on Permanent Slip:  YES  NO

Electrical Book Updated:  YES  NO

Port Captain Approved: \_\_\_\_\_ Date Approved: \_\_\_\_/\_\_\_\_/\_\_\_\_

Enter into Computer by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date sent to Accounting: \_\_\_\_\_